



# **Outreach Notice**

## **Eastern Region, State & Private Forestry Urban & Community Forestry Program Manager**

**GS-0401-13**

**Milwaukee, Wisconsin**

**Reply Due: April 30, 2019**

The U.S. Forest Service Eastern Region, State & Private Forestry will soon be advertising for a full time permanent **Urban and Community Forestry Program Manager** located in the Eastern Region's headquarters office in Milwaukee, Wisconsin. Anyone interested in applying for this position is strongly encouraged to reply to this Outreach in the [online database](#) or by emailing the attached form. There will be a separate process to apply for the position.

### **ABOUT THE PROGRAM**

One of several programs in the State and Private Forestry branch of the U.S. Forest Service, Urban and Community Forestry (UCF) is a cooperative program with state forestry agencies and other organizations that focuses on the stewardship of urban natural resources. The UCF Program provides technical support and financial assistance to states, communities, non-profit organizations, and tribes so they can plan, plant, protect, maintain, and utilize wood from community trees and forests, and maximize the benefits they provide to society.

### **ABOUT THE REGION**

The U.S. Forest Service's Eastern Region encompasses 20 states in the Northeast and Midwest as well as the District of Columbia. It is the largest Region in the U.S. Forest Service in number of states and includes great diversity, from large, densely-populated areas to small and mid-sized communities in farmland and forest fringes. The Region employs several other State & Private UCF Program staff who provide service out of Field Offices in St. Paul, Minnesota; Durham, New Hampshire; and Morgantown, West Virginia.

## **ABOUT THE POSITION**

This position is in the Regional Office, where the incumbent performs a variety of professional program management tasks for the Urban and Community Forestry Program and other natural resource programs. The incumbent provides staff support in the formulation of regional and national urban forest policies, plans and programs as they relate to community development, strategic planning, and community assistance to state and private organizations. The position is responsible for providing coordination between Forest Service programs and policies concerning management of National Forests and the surrounding communities and the States of the Region.

## **MAJOR DUTIES**

- Manages the Urban and Community Forestry Program by planning and implementing all aspects, including policy development, budget development and management, strategic planning, and interpretation of laws, rules, and regulations.
- Assumes the program leadership role for the region and is the liaison with regional state program managers.
- Maintains fiscal and programmatic integrity through on-going evaluation, and monitors state and regional accomplishment reporting and performance measures.
- Provides significant and innovative recommendations for the Urban and Community Forestry Program and other natural resource programs.
- Periodically consults with other agencies, associations and individuals concerned with forest land management and community assistance to determine user needs and identify research program areas.
- Leads and supports a small team of staff working in the urban and community forestry program across the Region (non-supervisory).
- Develops resources for improved program delivery across the Region.
- Coordinates across State and Private Forestry programs to support the integrated delivery of projects and programs that achieve multiple natural resource goals.
- Formulates the agency's viewpoint and policy to advise other state and federal agencies about the impact of urban forestry policy and actions.
- Represents the Forest Service on state, regional, and national boards, commissions, committees, and task forces to promote the proper management of urban and community forests.
- Participates in the training of Forest Service and State staff that provide technical assistance to communities.
- Develops briefing materials and updates for Regional leadership.
- Resolves novel, obscure, or highly controversial problems that affect Urban and Community Forestry Programs.
- Develops, manages and implements the objectives and goals of federal pass-through grant programs, cooperative agreements with other entities and public/private funding partnerships.

## **LOCATION**



The Eastern Region Headquarters is located in the renovated, historic Gaslight Building in vibrant downtown Milwaukee, just two blocks from the Lake Michigan waterfront.

The metropolitan Milwaukee area, Wisconsin's largest population center, is 90 miles north of Chicago. It encompasses four counties and has a combined population of 1.4 million people, ranking as the nation's 36th largest metropolitan area. The city of Milwaukee ranks as the 17th largest U.S. city with a population of 620,609.

The Milwaukee area offers a high quality of life. It is big enough to have many urban amenities, yet has a small-town feeling in well-established and diverse neighborhoods. The area has good schools, many performing arts opportunities, major league sports, and ever-increasing public transportation options. The downtown area has undergone a recent boom in revitalization, with a RiverWalk and many new restaurants, pubs, shops, and a public market.

In addition to Lake Michigan and its waterfront open space, trails, and views, Milwaukee has several other natural features that add to its beauty and recreational opportunities. These include a 14,759 acre county park system and restored rivers with trails both in the downtown and throughout the metropolitan area. Milwaukee is on the doorstep of many inland lakes, streams, and forests where hiking, skiing, biking, paddling, swimming, hunting, and fishing can keep residents active year-round. Sailing, charter boating, indoor and outdoor ice skating, and golfing are among the many other recreation opportunities.

Milwaukee is nationally recognized as the "City of Festivals" and for the "Great Circus Parade." Festivals start in June with Summerfest (the world's largest music festival) and continue through the summer with different ethnic groups hosting weekend festivities at a beautiful lakefront venue. Milwaukee has a renowned public museum, excellent library facilities, botanical gardens, and a zoo. For the art enthusiast, the city boasts a world-class symphony orchestra, theater, opera and ballet companies, and an outstanding art museum. For the sports fan, this is a major league sports center. It is the home of baseball's Milwaukee Brewers, basketball's Milwaukee Bucks, hockey's Milwaukee Admirals, and soccer's Milwaukee Wave.

Milwaukee has four seasons with the following average temperature ranges: 12-39°F during winter, 36-75°F during spring, 54-81°F during summer, and 18-59°F during fall. The average annual precipitation is 31 inches, and average annual snowfall is 47 inches.

Milwaukee is an urban center, yet travel is fairly uncongested. Public transportation is offered throughout the metro, via bus and a new street car system. General Mitchell International Airport is conveniently located near the Regional Office in Milwaukee.

The University of Wisconsin-Milwaukee and Marquette University as well as ten other colleges and universities offer excellent post-secondary education opportunities.

## **QUESTIONS**

Please contact Mark Buccowich, Assistant Director, Forest Management at 484-844-0915 or [mbuccowich@fs.fed.us](mailto:mbuccowich@fs.fed.us) if you have any questions regarding this position.

## **HOW TO RESPOND**

Please respond directly in the outreach database or complete and email the attached response sheet to Mark Buccowich at [mbuccowich@fs.fed.us](mailto:mbuccowich@fs.fed.us).

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## OUTREACH RESPONSE FORM

### *Urban & Community Forestry Program Manager GS-0401-13*

Eastern Region, State & Private Forestry  
Milwaukee, WI

**Please reply by December 15, 2018 in the outreach database or by completing and sending this form to Mark Buccowich at [mbuccowich@fs.fed.us](mailto:mbuccowich@fs.fed.us).**

Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Are you currently a Federal Employee? \_\_\_ Yes \_\_\_ No

If YES:

Agency Employed With: \_\_\_ USFS \_\_\_ BLM \_\_\_ OTHER: \_\_\_\_\_

Type of Appointment: \_\_\_ PERMANENT \_\_\_ TEMPORARY \_\_\_ TERM

\_\_\_ VRA \_\_\_ PWD \_\_\_ OTHER

Current Region/Forest/District, if applicable: \_\_\_\_\_

Current Series and Grade, if applicable: \_\_\_\_\_

Current Position Title: \_\_\_\_\_

**If not a current permanent (Career or Career Conditional) employee, are you eligible to be hired under any of the following special authorities?**

- \_\_\_ Person with Disabilities
- \_\_\_ Disabled Veteran with 30% Compensable Disability
- \_\_\_ Veterans Employment Opportunities Act of 1998
- \_\_\_ Former Peace Corps Volunteer
- \_\_\_ Veterans Recruitment Act
- \_\_\_ Pathways Students and Recent Graduates
- \_\_\_ Other: \_\_\_\_\_

Brief Statement of Interest in this Position: \_\_\_\_\_

Where did you hear about this vacancy/outreach? \_\_\_\_\_