



JOB ANNOUNCEMENT

Job Title: Urban Wood Rescue Program Manager
Department: Urban Ecology
Reports To: Director of Urban Forest Renewal

BACKGROUND:

Historically, an urban tree at the end of its life is removed and left in the landfill. Not only is this an unfortunate waste of potentially useful material, it also allows the tree to decompose and release carbon back into the atmosphere where it contributes to climate change.

Rather than treating them like trash, the Urban Wood Rescue program extends the life of these trees and keeps carbon stored within the wood by reusing as much of the tree as possible.

Quality logs are milled into lumber for furniture, art, and other wood products. Even if a tree cannot provide useful lumber, its remains can be used as biofuel or composted to improve the soil (for growing a new tree, perhaps). Rescuing these trees from the landfill allows them to continue providing benefits to our community in new forms while reducing our carbon footprint and protecting against climate change.

POSTION SUMMARY:

The Program Manager, under the direction of the Director of Urban Forest Renewal, will oversee: the supply of logs, milling, buyer relationships/sales, and the development of educational/outreach events that increase demand for Sacramento wood. The Executive Director will serve as an advisor and provide guidance to the Program Manager.

The Urban Wood Rescue Program Manager will complete these major projects over the next year: a business plan, market analysis, significant outreach in the local wood industry, branding and website development, formal agreements with our partners, the development of the milling yard and yard operation policies that meet industry standards, and more.

JOB REQUIREMENTS:

EDUCATION: Bachelor's degree helpful, not required

EXPERIENCES, SKILLS, and ATTRIBUTES DESIRED:

- Started an innovative business or developed a new program
- Jumped into an overwhelming project and succeeded
- Community development
- Market analysis
- Spreadsheets, formulas and budgeting
- Gave presentations and led meetings
- Communications, including press and social media
- Managed a large grant

TEMPERMENT/SOFT SKILLS DESIRED:

You run toward challenges! You consider yourself an entrepreneur. You won't wait for

direction but you know when to run decisions by your boss. You are an *excellent* communicator and have a knack for making vague or complex issues clear. You back up your decisions with evidence from research. You like planning and you're good at ironing out details. You are a kind person who gets along well with others. You're not afraid to get some sap under your nails and wood chips in your hair. You love trees.

SUPERVISORY RESPONSIBILITIES:

Will supervise volunteers, interns and contract employees.

WORKING CONDITIONS:

This is an at-will, full-time, and exempt position. This position is housed at the Sacramento Tree Foundation's office and nearby urban wood rescue yard.

SALARY:

Dependent upon experience.

THIS JOB DESCRIPTION DOES NOT CONSTITUTE AN OFFER OF EMPLOYMENT

Applicants are requested to submit a cover letter and resume to: HR@sactree.com or mail to HR, Sacramento Tree Foundation, 191 Lathrop Way Suite D, Sacramento, CA 95815

Sacramento Tree Foundation's Mission Statement

The mission of the Sacramento Tree Foundation is to build healthy, livable communities by growing the best regional urban forest in the nation. Get inspired about our Urban Woods Rescue Project by watching [this video](#).